

**NOTICE**

**NOTICE** is hereby given that the Twenty-Eighth Annual General meeting of the members of **Kotak Mahindra Capital Company Limited** will be held on Monday, 26<sup>th</sup> June 2023 at 3.00 p.m. at the registered office of the Company i.e. 27BKC, C-27, "G" Block, Bandra Kurla Complex, Bandra, (East), Mumbai – 400051 to transact the following business:

**Ordinary Business:-****1. Adoption of Audited Financial Statements of the Company:**

- a) To consider and adopt the Standalone Audited Financial Statements of the Company for the financial year ended March 31, 2023 including the Audited Balance Sheet as at March 31, 2023, the Statement of Profit and Loss, the Cash Flow Statement of the Company for the year ended on that date and notes related thereto together with the Reports of the Board of Directors' and the Auditors thereon.
- b) To consider and adopt the Consolidated Audited Financial Statements of the Company for the financial year ended March 31, 2023 including the Audited Balance Sheet as at March 31, 2023, the Statement of Profit and Loss, the Cash Flow Statement of the Company for the year ended on that date and notes related thereto together with the Report of the Auditors thereon.

**2. Dividend****To approve payment of final dividend**

The Board of Directors have recommended a final dividend of Rs. 100 per equity shares of the Company for member's approval.

**3. Appointment of Mr. Jaimin Bhatt, Director (DIN-00003657), who retires by rotation and being eligible, offers himself for re-appointment:**

Mr. Jaimin Bhatt, Director who retires by rotation has offered himself for re-appointment. Members are requested to consider the proposal and if thought fit approve the same by passing following resolution:

**To consider and, if thought fit, to pass, the following Resolution as an Ordinary Resolution:**

**"RESOLVED THAT** pursuant to Section 152 (6) and other applicable provisions, if any, of the Companies Act, 2013, Mr. Jaimin Bhatt, Director (DIN-00003657), who retires by rotation and being eligible offers himself for re-appointment be and is hereby re-appointed as the Director of the Company.

**4. Appointment of Mr. Jayasankar Venkataraman , Whole Time Director (DIN-09227799), who retires by rotation and being eligible, offers himself for re-appointment:**

Mr. Jayasankar Venkataraman, the Whole Time Director who retires by rotation has offered himself for re-appointment. Members are requested to consider the proposal and if thought fit approve the same by passing following resolution:

**Kotak Mahindra Capital Company Limited**

CIN U67120MH1995PLC 134050

Registered Office:

**27BKC**

C - 27, "G" Block

Bandra Kurla Complex

Bandra (East), Mumbai - 400 051, India.

T +91 22 43360000

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To consider and, if thought fit, to pass, the following Resolution as an Ordinary Resolution:

**"RESOLVED THAT** pursuant to Section 152 (6) and other applicable provisions, if any, of the Companies Act, 2013, Mr. Jayasankar Venkataraman, Whole Time Director (DIN-09227799), who retires by rotation and being eligible offers himself for re-appointment be and is hereby re-appointed as the Director of the Company.

### Special Business

#### 5. To approve re-appointment of Mr. Sourav Mallik, Joint Managing Director of the Company.

To consider and, if thought fit, to pass with or without modification(s), the following resolution as a Special Resolution:

**"RESOLVED THAT** pursuant to the provisions of Sections 196, 197, 198 and other applicable provisions, if any, of the Companies Act, 2013, (hereinafter referred to as "the Act") (including any statutory modification(s), clarifications, exemptions or re-enactments thereof for the time being in force) read with Schedule V of the Act and Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 as amended from time to time, subject to approval of the members of the Company, consent and approval of the board be and is hereby accorded for the re-appointment of Mr. Sourav Mallik [DIN:07152812] as Joint Managing Director of the Company functioning in a professional capacity as per Item (B) of Section II of Schedule V of the Act, commencing with effect from June 1, 2023 to May 31, 2026 (both days inclusive) and for payment of remuneration and as per the terms and conditions set out below:

The term of Re-appointment as Joint Managing Director shall be with effect from June 1, 2023.

Mr. Sourav Mallik shall have substantial powers of management of the business and affairs of the Company subject to the superintendence, control and direction of the Board.

The remuneration to be paid would be as follows:

**Salary and Perquisites:** Not exceeding Rs. 2.33 Crores per annum.

**Company accommodation:** Company accommodation may be provided with appropriate adjustments to salary and perquisites as per company policy. Company may alternatively become a party to tri-party housing leave and license arrangement between Mr. Mallik, the licensor and the Company where the Company obligations would be secondary to Mr. Mallik on his default.

(Perquisites would be in accordance with the rules of the Company or as may be agreed between the Board and Mr. Sourav Mallik. Perquisites will be inclusive of the Company contribution i.e. Company's contribution to provident fund, superannuation fund or annuity fund, if any).

**Annual Increments:** As may be decided by the board of directors or as it may delegate within the above mentioned limit of salary and perquisites.

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**Annual Performance Incentives:** As may be decided by the Board of directors or as it may delegate and shall be over and above the salary and perquisites limit.

**Stock Options** of Kotak Mahindra Bank Limited ("the Holding Company") as may be determined by board of directors or as it may delegate from time to time and shall be over and above the salary and perquisites limit.

**"RESOLVED FURTHER THAT** all the other terms and conditions of his employment shall be governed and applicable as per the Rules of the Company;

**"RESOLVED FURTHER THAT** the above remuneration (including perquisites) shall be paid to Mr. Mallik as the minimum remuneration in the event of absence or inadequacy of profits in any financial year of the Company provided the total annual remuneration of Mr. Mallik shall not exceed the limits as prescribed under Companies Act, 2013 read along with relevant rules, circulars and notifications as amended or issued from time to time.

**"RESOLVED FURTHER THAT** for the purpose of giving effect to this resolution, the any one of the Directors or the Compliance Officer be and are hereby authorized to do all such acts, deeds, matters and things, as it may in their absolute discretion deem necessary, proper or desirable to give effect to this resolution including executing leave and licence agreements and to settle any question, difficulty or doubt that may arise in this regard."

## 6. Re-designation of Joint Managing Director

**To consider and, if thought fit, to pass with or without modification(s), the following resolution as a Ordinary Resolution:**

**"RESOLVED THAT** pursuant to the provisions of Sections 196 and other applicable provisions, if any, of the Companies Act, 2013, (hereinafter referred to as "the Act") (including any statutory modification(s), clarifications, exemptions or re-enactments thereof for the time being in force) and Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 as amended from time to time, pursuant to approval of the Board of Directors of the Company, consent and approval of the members be and is hereby accorded for the re-designation of Mr. Sourav Mallik [DIN:07152812] as Managing Director of the Company."

**"RESOLVED FURTHER THAT** all other terms of appointment as previously approved by the Board and Members shall continue to be applicable."

**7. Re-designation of Whole Time Director**

To consider and, if thought fit, to pass with or without modification(s), the following resolution as a Ordinary Resolution:

**"RESOLVED FURTHER THAT** pursuant to the provisions of Sections 196 and other applicable provisions, if any, of the Companies Act, 2013, (hereinafter referred to as "the Act") (including any statutory modification(s), clarifications, exemptions or re-enactments thereof for the time being in force) and Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 as amended from time to time, pursuant to approval of the Board of Directors of the Company, consent and approval of the members be and is hereby accorded for the re-designation of Mr. Jayasankar Venkataraman [DIN: 9227799] as Managing Director of the Company."

**"RESOLVED FURTHER THAT** all other terms of appointment as previously approved by the Board and Members shall continue to be applicable."

**NOTES:**

1. A member entitled to attend and vote at the Annual General Meeting (the Meeting) is entitled to appoint a proxy to attend and vote on a poll, instead of himself and the proxy need not be a member of the Company. Pursuant to Section 105 of the Companies Act, 2013 and Rule 19 the Companies (Management & Administration) Rules, 2014, a person can act as a proxy on behalf of members not exceeding 50 and holding in the aggregate not more than 10% of the total share capital of the Company carrying voting rights. In case a proxy is proposed to be appointed by a member holding more than 10% of the total share capital of the Company carrying voting rights, then such proxy shall not act as a proxy for any other person or shareholder.
2. The instrument of Proxy in order to be effective, should be deposited at the Registered Office of the Company, duly completed and signed, not less than 48 hours before the commencement of the meeting. A Proxy form is sent herewith. Proxies submitted on behalf of the companies, societies etc., must be supported by an appropriate resolution/ authority, as applicable.
3. Members/Proxies should fill the Attendance Slip for attending the meeting.
4. In case of joint holders attending the Meeting, only such joint holder who is higher in the order of names will be entitled to vote.
5. An Explanatory Statement pursuant to the Section 102 of Companies Act, 2013 with respect to the item 5 of the notice set out above is annexed hereto.
6. All documents referred to in the accompanying Notice and the Statement shall be open for inspection at the Registered Office of the Company during normal business hours (9.00 am to 5.00 pm) on all working days except Saturdays, up to and including date of the Annual General Meeting of the Company.
7. If the final dividend on equity shares, as recommended by the Board is declared at the Meeting payment will be made to those members whose names appear on the Register of Members on June 26, 2023.
8. A route map along with the prominent landmark is annexed with the notice and forms a part of the notice.

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**CIN: - U67120MH1995PLC134050****Website:-****www.investmentbank.kotak.com****Email: - arun.mathew@kotak.com****Mumbai, Dated 26<sup>th</sup> June 2023****Registered Office:**

27 BKC, C-27, "G" Block,  
Bandra Kurla Complex,  
Bandra (E), Mumbai 400 051

**Kotak Mahindra Capital Company Limited**

CIN U67120MH1995PLC134050

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**By Order of the Board of Directors****For Kotak Mahindra Capital Company Limited****Director / Compliance Officer**





## EXPLANATORY STATEMENT UNDER SECTION 102 OF THE COMPANIES ACT, 2013

### ITEM NO. 5

The Board of Directors at their meeting held on 24<sup>th</sup> April 2023 re-appointed him as the Joint Managing Director of the Company for a period commencing from June 1, 2023 to May 31, 2026 (both days inclusive) on the terms and conditions as provided in the resolution above. As per Section 196 read with Section 197 and 198 of the Companies Act, 2013 and rules framed thereunder the appointment and terms and conditions as well as remuneration is required to be approved by members of the Company.

The Members are informed that the proposed remuneration of Mr. Sourav Mallik is within the limits provided in Schedule V of the Companies Act.

Accordingly, the approval of the Members of the Company is sought for Re-appointment and payment of remuneration to him as mentioned in the Resolution as set out in the Item No. 5 of the AGM Notice.

None of the directors and/or key managerial personnel's of your Company and their relatives except Mr. Sourav Mallik is concerned or interested, financially or otherwise, in the resolution set out at Item No. 5 of the Notice.

The Board recommends the passing of the Resolution set out at Item No.5 of the Notice.

### **DISCLOSURES AS REQUIRED UNDER SECRETARIAL STANDARD- 2**

DISCLOSURES AS REQUIRED UNDER SECRETARIAL STANDARDS

1.	Name		Mr. Sourav Mallik
2.	Age		51 Years
3.	Qualification		PDGM IIM A, BE IIT DELHI
4.	4.1	Terms and conditions of re-appointment and details of remuneration sought to be paid	As mentioned in the resolution
	4.2	Remuneration Last drawn	Rs. [] (Lakhs)
5.	Experience		Refer STATEMENT AS REQUIRED UNDER SECTION II, PART II OF THE SCHEDULE V TO THE COMPANIES ACT, 2013
6.	Shareholding of the Director		NIL
7.	Relationship with other Directors, Manager and other Key Managerial Personnel of the Company		NIL
8.	Date of first appointment on the Board		21 <sup>st</sup> April, 2015
9.	List of Directorship and other Directorship and membership/Chairmanship of committees of other Boards		
	Board Meetings attended during the year	Other Directorships/ Board Committees (Numbers)	
		Directorships in other Companies	Board Committee Membership/ (Chairmanship)
	07	NIL	NIL

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## Investment Banking

STATEMENT AS REQUIRED UNDER SECTION II, PART II OF THE SCHEDULE V TO THE COMPANIES ACT, 2013

### I. General Information:

#### (i) Nature of Industry:

The Company is in the business of Investment Banking and offers the financial advisory services and capital market solutions to domestic and multinational clients across sectors. The services include Equity and Debt Capital Market issuances, M&A Advisory, Private Equity Advisory, Restructuring and Recapitalization services, and Infrastructure Advisory.

#### (ii) Date or expected date of commencement of commercial production:

N.A. The Company was incorporated on 27<sup>th</sup> July, 1995.

#### (iii) In case of new companies, expected date of commencement of activities as per project approved by financial institutions appearing in the prospectus:

N.A.

#### (iii) Performance of the Company in the last 5 years

Particulars	31 <sup>st</sup> Mar 2022 (Rs. in lakhs) As per financial prepared for KMBL consolidation	31 <sup>st</sup> Mar 2021 (Rs. in lakhs) As per financial prepared for KMBL consolidation	31 <sup>st</sup> Mar 2020 (Rs. in lakhs) As per financial prepared for KMBL consolidation	31 <sup>st</sup> Mar 2019 (Rs. in lakhs) As per financial prepared for KMBL consolidation	31 <sup>st</sup> Mar 2018 (Rs. in lakhs) Audited
Gross Turnover & Other Income	43,990.77	20,221.84	22,876.95	17,599.89	18,102.07
Net profit as per Profit & Loss A/c (After Tax)	24,474.62	8,227.94	7,907.95	6,311.60	6,528.97
Net Worth	88,546.54	68,882.53	62,200.86	57,192.63	55,851.98

#### Foreign investments or collaborators, if any:

##### Foreign Investments –

As on 31<sup>st</sup> Mar 2022

Kotak Mahindra (International) Limited  
Kotak Mahindra Inc.

Rs. 718.00 Lakhs  
Rs. 343.78 Lakhs

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**II. Information about the Director:****1. Background Details****(i) Mr. Sourav Mallik**

Sourav brings to bear a multi-disciplinary background, being an Engineer (IIT, Delhi) and MBA (IIM, Ahmedabad) with an M&A and Advisory services experience of over 25 years in investment banking. Sourav is widely quoted and interviewed in the Indian media on topics related to M&A. (Prior to joining Kotak Investment Banking, Sourav was with Prime Securities Limited, a boutique investment bank, as a part of their corporate finance practice)

**(ii) Past remuneration during the financial year ended 31st March, 2023**

Name of Director	31 <sup>st</sup> Mar 2023 (Cr)
Mr. Sourav Mallik	Rs. 2.5

**(ii) Recognition or Awards:**

The information is already covered in the Section "Information about the Director.

**(iii) Job Profile and suitability:**

Mr. Sourav Mallik as Joint Managing Director would be responsible for the business and operations of the Company which including merger and Acquisition advisory operations of the Company. Taking into consideration his qualifications and expertise in relevant field, and his vast experience in Investment banking, Mr. Sourav Mallik is very suitable for the job.

**(iv) Remuneration proposed**

The same has been covered in the AGM resolution.

**(v) Comparative remuneration profile with respect to industry, size of the Company, profile of the position and person (in case of expatriates the relevant details would be with respect to the country of his origin):**

Taking into consideration the size of the Company and the nature of business, the profile of Mr. Sourav Mallik, the responsibilities shouldered by them and the industry benchmarks, the remuneration proposed to be paid is commensurate with the remuneration packages paid to similar senior level counterpart(s) in other companies.



- (vi) Pecuniary relationship directly or indirectly with the Company, or relationship with the managerial personnel, if any:

Besides managerial remuneration of Mr. Sourav Mallik, he does not have any other pecuniary relationship with the Company or relationship with the managerial personnel.

(III) Other Information:

- (i) Reasons of loss or inadequate profits:

N.A.

- (ii) Steps taken or proposed to be taken for improvement:

N.A.

- (iii) Expected increase in productivity and profits in measurable terms:

Company has a decent pipeline of mandate assignments, which should contribute to profitability on execution of these assignments during favorable capital markets conditions. However due to COVID-19 pandemic the performances of the Company could be adversely impacted.

**ITEM NO. 6**

The Board of Directors at their meeting held on 31<sup>st</sup> May 2023 re-designated Mr. Sourav Mallik as Managing Director of the Company subject to approval of members. All other terms of appointment as previously approved by the Board and Members shall continue to be applicable for both.

**ITEM NO. 7**

The Board of Directors at their meeting held on 31<sup>st</sup> May 2023 re-designated Mr. Jayasankar Venkataraman as Managing Director of the Company subject to approval of members. All other terms of appointment as previously approved by the Board and Members shall continue to be applicable for both.

None of the Directors are interested in the above resolutions except Mr. Sourav Mallik and Mr. Jayasankar Venkataraman.

By Order of the Board of Directors  
For Kotak Mahindra Capital Company Limited



Arun Mathew  
Compliance Officer



Place: Mumbai,  
Date: June 26, 2023

**Kotak Mahindra Capital Company Limited**

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## FORM No.MGT-11

### Proxy Form

[Pursuant to Section 105(6) of the companies Act, 2013 and rule 19(3) of the Companies Management and Administration Rules, 2014]

Name of the Member(s)	
Registered Address	
Email ID, If any	
Folio No.	
DP ID	

I/We being the Member (s) holding \_\_\_\_\_ Equity Shares of Kotak Mahindra Capital Company Limited, hereby appoint:

1.	Name	
	Address	
	Email ID	
	Signature	

Or failing him / her

2.	Name	
	Address	
	Email ID	
	Signature	

Or failing him / her

3.	Name	
	Address	
	Email ID	
	Signature	

as my / our proxy to attend and vote (on a poll) for me / us and on my / our behalf at the 28<sup>th</sup> Annual General Meeting of the Company scheduled to be held on Monday June 26<sup>th</sup> 2023 at 3.00 P.M. at the Registered Office of the Company at 27BKC, "G" Block, C-27, Bandra Kurla Complex, Bandra (East), Mumbai - 400 051 and at adjournment thereof, if any in respect of resolutions as are indicated hereinafter:

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Description of Resolutions	Type of Resolution	For	Against
<p>1. Adoption of Audited Financial Statements of the Company:</p> <p>a) To receive, consider and adopt the Standalone Audited Financial Statements of the Company for the financial year ended March 31, 2023 including the Audited Balance Sheet as at March 31, 2023, the Statement of Profit and Loss, the Cash Flow Statement of the Company for the year ended on that date and notes related thereto together with the Reports of the Board of Directors' and the Auditors thereon.</p> <p>b) To receive, consider and adopt the Consolidated Audited Financial Statements of the Company for the financial year ended March 31, 2023 including the Audited Balance Sheet as at March 31, 2023, the Statement of Profit and Loss, the Cash Flow Statement of the Company for the year ended on that date and notes related thereto together with the Report of the Auditors thereon.</p>	Ordinary Resolution		
2. To confirm the final dividend on equity shares for the financial year ended March 31, 2023.	Ordinary Resolution		
3. Appointment of Mr. Jaimin Bhatt, Director (DIN-00003657), who retires by rotation and being eligible, offers himself for re-appointment:	Ordinary Resolution		
4. Appointment of Mr. Jayasankar Venkataraman, Whole Time Director (DIN-09227799), who retires by rotation and being eligible, offers himself for re-appointment:	Ordinary Resolution		
5. To approve re-appointment of Mr. Sourav Mallik, Joint Managing Director of the Company.	Special Resolution		
6. Re-designation of Joint Managing Director	Ordinary Resolution		
7. Re-designation of Whole Time Director	Ordinary Resolution		



## Investment Banking

### Notes:-

- 1) A Member may vote 'for' or 'against' each resolution. Please put a 'V' in the Box in the appropriate column either 'for' or 'against' the respective resolutions. If you leave the 'For' or 'Against' column blank in respect of any or all the resolutions, your Proxy will be entitled to vote in the manner as he/she thinks appropriate.
- 2) A Proxy need not be a Member of the Company. Pursuant to the provisions of Section 105 of the Companies Act, 2013, a person can act as proxy on behalf of not more than fifty Members and holding in aggregate not more than ten percent of the total Share Capital of the Company. Members holding more than ten percent of the total Share Capital of the Company may appoint a single person as proxy, who shall not act as proxy for any other Member.
- 3) This Form in order to be effective should be duly completed and deposited at the Registered Office of the Company at 27BKC, "G" Block, C-27, Bandra Kurla Complex, Bandra (East), Mumbai - 400 051 not less than 48 hours before the commencement of the Meeting..

Sign this \_\_\_\_\_ day of \_\_\_\_\_ 2023

Signature of Shareholder:

Signature of Proxy Holder (s):

Affix  
Revenue  
Stamp

### Kotak Mahindra Capital Company Limited

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## Investment Banking

### ATTENDANCE SLIP

**KOTAK MAHINDRA CAPITAL COMPANY LIMITED**  
**CIN: U67120MH1995PLC134050**

**(Register Office: 27BKC, Plot No. C-27, "G" Block, Bandra Kurla Complex, Bandra (East), Mumbai –400051, India)**

**(Members attending the meeting in person or by proxy are requested to complete the attendance slip and Hand it over at the entrance of the meeting room)**

I/We hereby record my/ our presence at the 28<sup>th</sup> Annual General Meeting if the Company to be held on Monday 26<sup>th</sup> June 2023 at 3.00 P.M at 27BKC, C-27, "G" Block, Bandra Kurla Complex, Bandra (East), Mumbai 400051.

Name of Shareholder/ Proxy	
Registered Address	27BKC, Plot No. C-27, G" Block, Bandra Kurla Complex, Bandra (East), Mumbai –400051,
Folio No./Client ID	
DP ID	
No of Share held	
Day & Date	[ ]
Signature	

**Kotak Mahindra Capital Company Limited**

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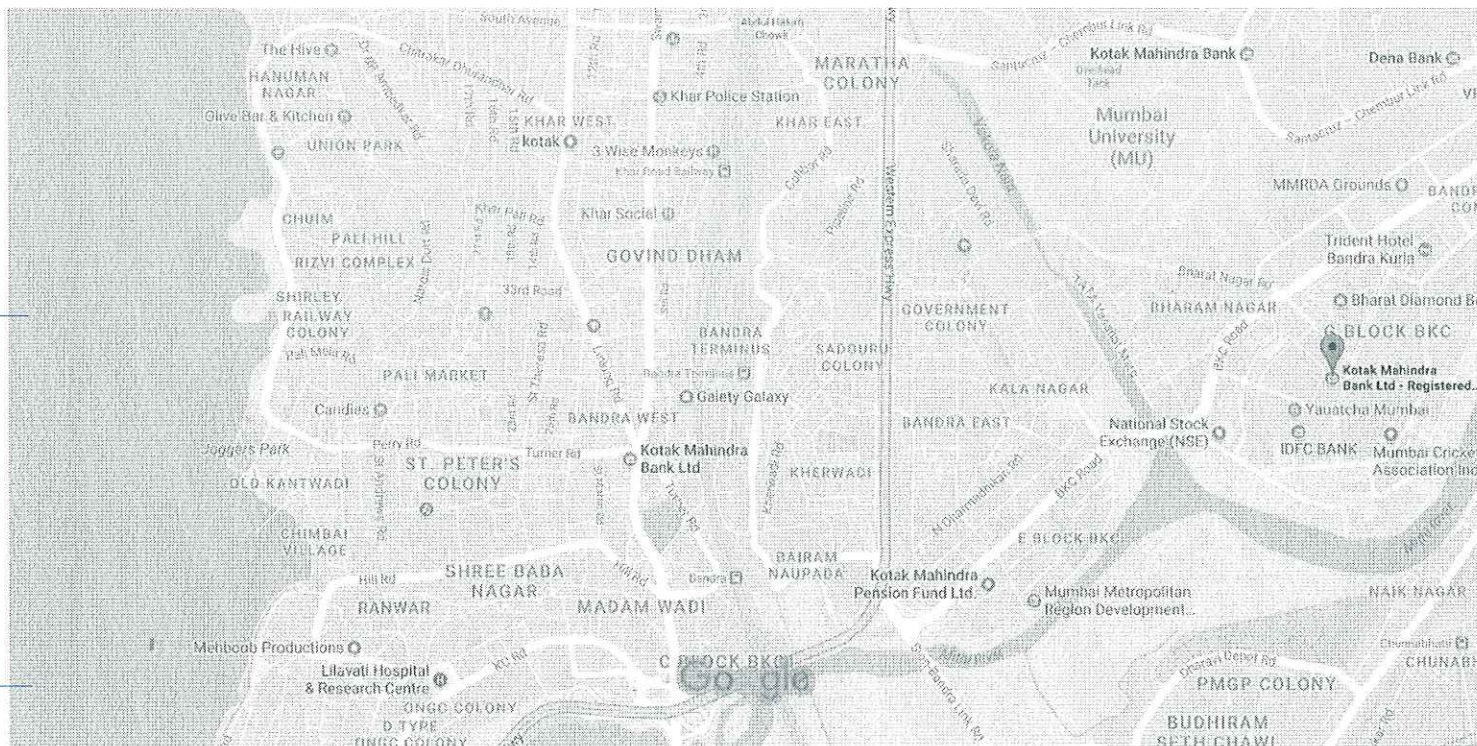
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## Investment Banking

Kotak Mahindra Capital Company Ltd - Registered Office - 27 BKC

Google Maps



Plot C-27, G Block, Bandra Kurla Complex, Bandra East, G Block BKC, Bandra Kurla Complex, Bandra (East), Mumbai, Maharashtra 400051

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022 4336 0120

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